

March General PAC Meeting Minutes  
March 28, 2017, 7pm  
Multi-Purpose Room, Strathcona Elementary

**Call to Order at 7:04pm**

**In Attendance**

Monique Welsh, Jessica Clarke, Lisa Ball, Michelle Price, Willeke Parker, Lynn Pedde, Cheryl Kannegieter, Nicole Dubois, Candy Ross, Carlye Jones, Nicole Toews, Anders Lunde, Carmen Putz, Kara Rideout, Kristina Daneluz, Sheryl Picco, Jonathan Ferris, Noel Sharman.

**Review of Minutes**

- Review of February Minutes
- Motion to approve by Michelle, seconded by Jessica.

**Treasurer's Report**

- Balance of General Account is \$20,028.36
- Balance of Gaming Account is \$1,706.88
- See attached.

**Principal's Report**

- Review of past and upcoming events; see attached.
- Awards Format Update: Staff has been meeting to find a way to move from only awarding certain students to celebrating everyone, in accordance with our School Mission. Mrs Rideout and Mme Daneluz spoke on the subject.
- Student Grant Update: Strathcona will be receiving \$50 for each student from the Student Learning Grant. This is a one time grant to aid in implementing the new curriculum to be spent this and next school year.

**Recap of Events**

Proposed Constitution and Bylaws

- Committee puts forth Motion to Approve new Document.
- Point of contention from a parent: Sections 3.6 and 5.5. Discussion. Carlye Motions to send Document back to Committee: approved 7:5.

**Movie Nights**

- Next Movie Night is Friday April 7, movie will be Sing. Doors and concession at 6:00, movie to start at 6:30.
- Admission will be going to up to \$2.50.

**New Business**

Carnival Committee

- Volunteer Meeting Thursday March 30 at 7 to sign up volunteers for the day of the Carnival.

-Next meeting is going to be early April.

Parent suggestion: Pending new grade configuration, Chilliwack Middle School will be looking at installing some playground equipment. It may be an idea to have feeder school PACs contribute funds to help kickstart their fundraising efforts.

### **DPAC**

Question of the month:

-Do we have an Emergency Preparedness Plan and Supplies? Answer: yes we do, plan is about 80% complete as it has been undergoing updates in recent years.

**Adjournment at 8:24pm**

Monique Welsh

Date of Approval April 18, 2017

**Strathcona PAC - Sept...der 2016-June 2017**

**Summary of General Account for the School 2016 - 2017 Year - STRATHCONA ELEMENTARY**

| Date   | Chq # | Description                                            | Open House<br>BBQ | Misc.<br>Revenue | Misc. Expense | Munchalunch/Hot<br>Lunch-Milk | Movie Night | Panago<br>WGA | Entertainment<br>Book | Little Coupon<br>Book                                 |
|--------|-------|--------------------------------------------------------|-------------------|------------------|---------------|-------------------------------|-------------|---------------|-----------------------|-------------------------------------------------------|
| 31-Aug |       | Balance forward prior year                             | \$ 14,144.30      |                  |               |                               |             |               |                       |                                                       |
| 8-Sep  | 104   | Carlye Jones - Thank you cards - Carnival              |                   | \$ (68.00)       |               |                               |             |               |                       |                                                       |
| 22-Sep | 105   | Meadow Valley Meats                                    | \$ (628.00)       |                  |               |                               |             |               |                       |                                                       |
| 26-Sep | 106   | Sardis Bakery                                          | \$ (140.31)       |                  |               |                               |             |               |                       |                                                       |
| 26-Sep | 108   | Nicole Toews (Costco - water/chips/supplies)           | \$ (499.11)       |                  |               |                               |             |               |                       |                                                       |
| 1-Oct  |       | Deposit Coupon Books/Open House/Entertainment Books    | \$ 899.79         |                  |               |                               |             |               | \$ 4,020.00           | \$ 490.00                                             |
| 17-Oct |       | Deposit PayPal                                         |                   |                  |               | \$ 2,337.42                   |             |               |                       |                                                       |
| 6-Oct  |       | Deposit PayPal                                         |                   |                  |               | \$ 1,258.70                   |             |               |                       |                                                       |
| 4-Oct  | 109   | Carlye Jones (BBQ supplies)                            | \$ (88.76)        |                  |               |                               |             |               |                       |                                                       |
| 20-Oct | 110   | Candy Ross (Veggie Burgers)                            | \$ (14.00)        |                  |               |                               |             |               |                       |                                                       |
| 22-Oct |       | Deposit Coupon Books/Hot Lunch/Entertainment Books     |                   |                  |               | \$ 1,177.00                   | \$ (90.00)  | <float        | \$ 240.00             | \$ 390.00                                             |
| 27-Oct | 111   | Little Coupon Book payment (100 books)                 |                   |                  |               | \$ (535.45)                   |             |               | \$ (560.00)           |                                                       |
| 28-Oct | 107   | Ricardo's Pizza                                        |                   |                  |               | \$ 558.97                     |             |               |                       | \$ 60.00                                              |
| 4-Nov  |       | Deposit PayPal                                         |                   |                  |               | \$ (1,041.00)                 |             |               |                       |                                                       |
| 17-Nov | 115   | Shandar Hut                                            |                   |                  |               | \$ (486.54)                   |             |               |                       |                                                       |
| 15-Nov | 112   | Saputo - Oct 20/27 - Invoice 6868/6998                 |                   |                  |               | \$ (50.00)                    |             |               |                       |                                                       |
| 6-Dec  |       | Deposit PayPal                                         |                   |                  |               | \$ 39.70                      |             |               |                       |                                                       |
| 6-Dec  | 121   | Cheryl Kannegetier - 10 gift cards @ \$60 - Angel Tree |                   | \$ (600.00)      |               |                               |             |               |                       |                                                       |
| 8-Dec  | 118   | Sardis Bakery                                          |                   |                  |               | \$ (634.09)                   |             |               |                       |                                                       |
| 30-Nov | 119   | Saputo - Nov 3/10/17/24 - Invoice 142/272/398/531      |                   |                  |               | \$ 27.76                      |             |               | \$ (2,344.00)         | \$                                                    |
| 10-Dec | 113   | Entertainment Books                                    |                   |                  |               |                               |             |               |                       |                                                       |
| 12-Dec |       | Deposit Hot Lunch                                      |                   |                  |               | \$ 134.00                     |             |               |                       |                                                       |
| 12-Dec |       | Deposit November movie night                           |                   |                  |               | \$ 676.55                     |             | \$ (400.00)   |                       |                                                       |
| 12-Dec |       | Deposit December movie night                           |                   | \$ (8.50)        |               |                               |             |               |                       |                                                       |
| 13-Dec | 114   | Panago - Purchase 50 GC @ \$8.00 each                  |                   |                  |               |                               |             |               |                       |                                                       |
| 15-Dec | 116   | IGA - Hot lunch                                        |                   |                  |               | \$ (989.25)                   |             |               |                       |                                                       |
| 15-Dec | 120   | Munchalunch - 2016/2017 fees                           |                   |                  |               | \$ (235.20)                   |             |               |                       |                                                       |
| 13-Dec | 121   | Carlye Jones - Nov & Dec/16 movie/concession exp       |                   |                  |               | \$ 1,717.74                   |             |               |                       |                                                       |
| 5-Jan  |       | Deposit PayPal                                         |                   |                  |               | \$ 1,164.73                   |             |               |                       |                                                       |
| 11-Jan |       | Deposit PayPal                                         |                   |                  |               | \$ 823.65                     |             | \$ 108.00     | \$ 30.00              | \$ 130.00                                             |
| 9-Jan  |       | Deposit Christmas Sale/SD 33 Annual revenue            | \$ 150.00         | \$ 520.50        |               | \$ (476.02)                   |             |               |                       |                                                       |
| 27-Jan | 126   | Saputo - Dec 1 & 9/16                                  |                   |                  |               |                               | \$ (49.81)  |               |                       |                                                       |
| 27-Jan | 123   | Carlye Jones - Dec/16 Movie/concession                 |                   |                  |               | \$ 221.25                     | \$ 1,258.10 | \$ 130.00     |                       |                                                       |
| 3-Feb  |       | Deposit Movie Night(pizza Night)/Hot lunch cash        |                   |                  |               | \$ (822.00)                   |             |               |                       |                                                       |
| 27-Jan | 127   | Sing Sung (Fresh Slice) Hot lunch                      |                   |                  |               |                               |             |               | \$ (39.20)            |                                                       |
| 31-Jan | 128   | Great Little Coupon Book                               |                   |                  |               |                               |             |               |                       |                                                       |
| 4-Feb  | 129   | Panago - Movie Night                                   |                   |                  |               | \$ (180.86)                   |             |               |                       |                                                       |
| 21-Feb | 130   | Carlye Jones - Movie Night Expenses                    |                   |                  |               | \$ (194.20)                   |             |               |                       |                                                       |
| 22-Feb |       | Deposit Movie Night                                    |                   |                  |               | \$ 305.05                     |             |               |                       |                                                       |
| 21-Feb | 124   | 2 sound field systems - Strathcona                     |                   | \$ (2,000.00)    |               |                               |             |               |                       |                                                       |
| 21-Feb | 125   | 50% Movie Licence - Disney - Strathcona                |                   |                  |               | \$ (216.60)                   |             |               |                       |                                                       |
| 23-Feb | 131   | Saputo - Jan 12 & 19/17                                |                   |                  |               | \$ (426.63)                   |             |               |                       |                                                       |
| 20-Feb | 132   | Meadow Valley Meats - Anti Bullying day                |                   | \$ (100.00)      |               |                               |             |               |                       |                                                       |
| 22-Feb | 133   | Magnum - Ice Cream - Anti Bullying day                 |                   | \$ (181.44)      |               |                               |             |               |                       |                                                       |
| 22-Feb | 134   | Sardis Bakery - Anti Bullying Day                      |                   | \$ (67.98)       |               |                               |             |               |                       |                                                       |
| 22-Feb | 135   | Candy Ross (Movie exp/Anti Bullying day exp)           |                   | \$ (52.58)       |               |                               | \$ (57.18)  |               |                       |                                                       |
| 17-Feb | 136   | Nadine O'Neill (gluten free Anti Bullying Day)         |                   | \$ (42.73)       |               |                               |             |               |                       |                                                       |
| 20-Feb | 137   | Saputo - Jan 26 & Feb 2/10/16-2017                     |                   |                  |               | \$ (494.71)                   |             |               |                       |                                                       |
| 20-Mar |       | Deposit PayPal                                         |                   |                  |               | \$ 1,990.60                   |             |               |                       |                                                       |
|        |       | Interest YTD                                           |                   | \$ 9.63          |               |                               |             |               |                       |                                                       |
|        |       | YTD Profit (Loss)                                      | \$ (470.39)       | \$ 159.63        | \$ (2,601.73) | \$ 5,176.63                   | \$ 1,365.12 | \$ (162.00)   | \$ 1,946.00           | \$ 470.80                                             |
|        |       |                                                        |                   |                  |               |                               |             |               |                       | <b>Bank Balance as at March 27, 2017 \$ 20,028.36</b> |
|        |       | Outstanding Payables                                   |                   |                  |               |                               |             |               |                       |                                                       |
|        |       | Anticipated Revenue / Expenses                         |                   |                  |               | \$ (4,000.00)                 | \$          |               | \$ (38.00)            |                                                       |
|        |       | Saputo - Feb 23 & Mar 17/17                            |                   |                  |               | \$ (322.30)                   |             |               |                       |                                                       |
|        |       | Spring Play                                            |                   |                  | \$ (1,250.00) |                               |             |               |                       |                                                       |
|        |       | Candy Ross - Wooden spoons - hot lunch                 |                   |                  |               | \$ (14.67)                    |             |               |                       |                                                       |
|        |       | YTD Profit (Loss)                                      | \$ (470.39)       | \$ 159.63        | \$ (3,851.73) | \$ 839.66                     | \$ 1,365.12 | \$ (200.00)   | \$ 1,946.00           | \$ 470.80                                             |
|        |       |                                                        |                   |                  |               |                               |             |               |                       | <b>Balance after outstanding items \$ 14,403.39</b>   |



| Summary of Gaming Account for the School 2016 - 2017 Year - STRATHCONA ELEMENTARY  |             |                                                        |                                               |
|------------------------------------------------------------------------------------|-------------|--------------------------------------------------------|-----------------------------------------------|
| Date                                                                               | Chq #       | Description                                            | \$                                            |
| 31-Aug                                                                             | \$ 1,876.11 | Balance forward prior year                             | \$ 8,900.00                                   |
| 17-Oct                                                                             |             | Gaming Grant                                           | \$ (1,200.00)                                 |
|                                                                                    | 26          | Gym Mats                                               | \$ (4,370.00)                                 |
|                                                                                    | 27          | \$10.00 per student for field trips                    | \$ (1,800.00)                                 |
|                                                                                    | 28          | \$100 per division for games/puzzles for inside breaks | \$ (750.00)                                   |
|                                                                                    | 29          | Peer support (250 per term)                            | \$ (200.00)                                   |
|                                                                                    | 30          | Grade 6 grad support                                   | \$ (750.00)                                   |
|                                                                                    | 31          | One book, one school                                   | \$ 0.77                                       |
| YTD                                                                                |             | Interest earned                                        |                                               |
|                                                                                    |             |                                                        | Bank Balance as at March 27, 2017 \$ 1,706.88 |
| Summary of Technology Fund for the School 2016 - 2017 Year - STRATHCONA ELEMENTARY |             |                                                        |                                               |
| Date                                                                               | Chq #       | Description                                            | \$                                            |
| 31-Aug                                                                             | \$ 3,090.21 | Balance forward prior year                             | \$ 0.77                                       |
| YTD                                                                                |             | Interest earned                                        |                                               |
|                                                                                    |             |                                                        | Bank Balance as at March 27, 2017 \$ 3,090.98 |
| Summary of Playground Fund for the School 2016 - 2017 Year - STRATHCONA ELEMENTARY |             |                                                        |                                               |
| Date                                                                               | Chq #       | Description                                            | \$                                            |
| 31-Aug                                                                             | \$ 3,090.21 | Balance forward prior year                             | \$ 0.77                                       |
| YTD                                                                                |             | Interest earned                                        |                                               |
|                                                                                    |             |                                                        | Bank Balance as at March 27, 2017 \$ 3,090.98 |

**Administration Report PAC mtg.**  
**March 28, 2017**

- Anti-Bullying Day- Wednesday Feb. 22
- Hot Lunch (Hot Dogs) – Wednesday Feb. 22
- Chilliwack Youth Orchestra – Wednesday Feb. 22
- Professional Day – Friday Feb. 24
- Ready-Set-Learn – Tuesday Feb. 28
- Steve Andrews-Bully Back-Off –Friday Mar. 10
- Report Cards Home – Friday Mar. 10
- Spring Break- March 11 – 27
- PAC meeting –Tuesday Mar. 28

**Upcoming:**

- Young Entrepreneurs Day – Thursday Mar. 30
- Spirit Day ‘Wacky Day’ – Friday Mar. 31
- Hot Lunch-Taco del Mar – Friday Mar. 31
- Lieutenant Governor Assembly – Monday Apr. 3
- Movie Night – Friday Apr. 7
- Classroom Photos – Wednesday April 12
- Good Friday – Apr. 14
- Easter Monday – Apr. 17
- PAC meeting –Tuesday Apr. 18
- Volunteer Tea – Wednesday Apr. 19 @ 10:00
- Hot Lunch- Mary Brown – Friday Apr. 28
- Spring Concert Wednesday May 3, Thursday May 4
- Professional Day – Friday May 5
- Election (Polling Station) – Tuesday May 9
- Kindergarten Orientation – Thursday May 11
- Spring Carnival – Thursday May 11
- Hot Lunch – Friday May 12
- PAC meeting – Tuesday May 16 @ 7:00
- Speech Feste – Wednesday May 17
- Professional Day (in lieu) – Friday May 19
- Victoria Day – Monday May 21
- Movie Night – Friday May 26

**Other:**

1. Awards Format Update
2. Student Grant Update

**School Mission:** We inspire competence, character and compassion

**School Goal:** Strathcona students are flexible thinkers, fluent in literacy and numeracy, who are able to process knowledge systematically and critically in a variety of contexts.